***Important: please read the accompanying Terms & Conditions***

|  |  |
| --- | --- |
| Company name |  |
| Website |  |
| Contact name |  |
| Company address |  |
| Company postcode |  |
| Telephone number |  |
| Mobile number |  |
| Email address |  |
| Will you be selling alcohol? |  |
| Please list all items to be sold (this is to avoid too much duplication with other stalls) |  |
| Do you require electricity? |  |
| Please give details of electrical items and wattage required |  |
| Will you be using gas or cooking on your stall? |  |
| Will you need water on site? |  |

***Please tick as appropriate to confirm and sign the bottom of the form:***

* I hold Public and Product Liability Insurance
* I have attached a risk assessment for my stall
* Any electrical items hold a current PAT certificate
* As a producer of high risk products I am registered with my local authority:

Name of Local Authority:

Reg no:

Signed:

On behalf of:

Date:

## Please return this form to:

Ledbury Food & Drink Festival

c/o Catherine Every

32 Bridge Street

Ledbury

HR8 2AH

by 14 June 2015

## Payment

### Food producers and soft drinks producers

A stand costs £45.00 (plus £15.00 for electricity if required). Applications will not be accepted without payment.

### Alcoholic drinks producers

A stand costs £50.00 (plus £15.00 for electricity if required). Applications will not be accepted without payment.

### Payment options

Online payments will be refunded in the event your stand cannot be confirmed. Payments by cheque will not be cashed until your stand is confirmed. We will send you a receipt for payment when your booking is confirmed.

#### Online

Sort code 53 61 47

Account number 69136734

Account name Ledbury Food Group

Bank Natwest Ledbury

#### Cheque

Please make cheques payable to Ledbury Food Group.

## Set up and removal details

We will send detailed information on set up and removal procedures when your booking is confirmed.

Please keep a copy of this form for your records.