***Important: please read the accompanying Terms & Conditions***

|  |  |  |  |
| --- | --- | --- | --- |
| Business name |  | | |
| Website |  | | |
| Contact name |  | | |
| Business address and postcode |  | | |
| Telephone number |  | Mobile Number |  |
| Email address |  | | |
| Will you be selling alcohol? | YES/NO | | |
| Please list all items to be sold (*this is to avoid too much duplication with other stalls*) |  | | |
| Do you require electricity? | YES/NO | | |
| Please give details of electrical items and wattage required |  | | |
| Will you be using gas or cooking on your stall? |  | | |
| Will you need water on site? |  | | |

Continued

***Please tick as appropriate to confirm and sign the bottom of the form:***

* I hold Public and Product Liability Insurance
* I have attached a risk assessment for my stall
* Any electrical items hold a current PAT certificate
* As a producer of high risk products I am registered with my local authority:

Name of Local Authority: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Reg. no: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

On behalf of: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## **Please return this form to**:

E: katiebott@gmail.com

M: Ledbury Food Festival c/o Katie Bott, Old Orchard Cottage, Yarkhill, Hereford HR1 3TD

By: *14 June 2016*

## **Payment**

### ***Food producers and soft drinks***

A stand costs £45.00 (plus £15.00 for electricity if required). Applications will not be accepted without payment.

### ***Alcoholic drinks producers/sellers***

A stand costs £50.00 (plus £15.00 for electricity if required). Applications will not be accepted without payment.

### **Payment options**

#### **Online:** Sort code: 53 61 47 Account number: 69136734 Account name: Ledbury Food Group

#### **Cheque:** Please make cheques payable to Ledbury Food Group.

*Online payments will be refunded in the event your stand cannot be confirmed. Payments by cheque will not be cashed until your stand is confirmed. We will send you a receipt for payment when your booking is confirmed.*

## **Set up and removal details**

We will send detailed information on set up and removal procedures when your booking is confirmed.